



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

SARAH TUCKER COLLEGE (AUTONOMOUS)

• Name of the Head of the institution DR. USHA GODWIN

• Designation Principal

• Does the institution function from its own campus? Yes

• Phone No. of the Principal 04622530597

• Alternate phone No. 04622530597

• Mobile No. (Principal) 9842641164

• Registered e-mail ID (Principal) sarahtucker95@rediffmail.com

• Address Vasantha Nagar, Perumalpuram

• City/Town Tirunelveli

• State/UT Tamil Nadu

• Pin Code 627007

2. Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy) 16/04/2007

• Type of Institution Women

• Location Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr. J. Juliet Latha Jeyakumari**
- Phone No. **9080670491**
- Mobile No: **9080670491**
- IQAC e-mail ID **iqacsarah2021@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://sarah.tuckercollege.edu.in/aqar>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://sarah.tuckercollege.edu.in/academic-calendar>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	80.25	2003	16/09/2003	15/09/2008
Cycle 2	A	3.09	2013	04/01/2013	03/01/2018
Cycle 3	A+	3.33	2021	16/03/2021	15/03/2026

6. Date of Establishment of IQAC **16/01/2003**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Science Department	Student Project Scheme	TNSCST	27/02/2023	7500
Science Department	Science and Technology Institutional and Human capacity Building	DST/ CURIE	27/02/2025	61,47,360

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year 11

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Analysis of feedback received from various stakeholders were done and resultant issues were taken up for discussion for desire action.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To earmark the year 2023 - 2024 as the Year of ENLIGHTENMENT	The year has been declared as the Year of ENLIGHTENMENT
To Enhance Effective Learning Strategy	Effective Learning Strategy has been implemented with mentor-mentee meet to help students overcome the psychosocial issues and adolescent problems
To organize Induction Programme / Orientation Programme	Induction Programmes and various orientation programmes were organized.
To improve the quality of research, the faculty members are advised to publish papers in UGC referred and Scopus indexed journals and get IPR patent	The faculty published papers in UGC referred and Scopus indexed journals and IPR patent were granted & published and more number of patents were filed by the faculties for their work.
To conduct Faculty Development Programme for Teaching Staff	Faculty Development Programme organized for the Teaching Faculty to help them work diligently.
To conduct Career Counseling and Skill Training Programmes	<p>The following Career Counseling and Skill Training Programmes were conducted for the student.</p> <ol style="list-style-type: none"> 1. Placement Orientation Programme 2. Digital Literacy Programme and Career Guidance Programme. 3. Career Guidance Programme By RACE Academy 4. Orientation Programme for first Year. 5. Red Hat Training Programme. 6. Online Class of Red Hat. 7/ Short film /Regarding Naan Mudhalvan 8. Placement Training on TNSPC Exam Preparation By Veranda Race. 9. SIP Abacus Interview 10. Career Guidance Programme on Technology in Teaching 11. Career Guidance Programme by LINKEDIN Training. 12. IIT PARVATAK Training 13. Skill Development Program by

	UNNATI (UNXT) 14. Career Counselling and Guidance for Competitive Exam (net/set)
To create Green awareness among students	Through the Eco club various awareness programmes were organized. Plantation of Samplings, Plastic free environment, various environmental days were celebrated and promoted eco friendliness.
To organize awareness and Motivational Programmes	Personality Development Programme, Women Empowerment, Health and Hygiene, Bright Outlook of Freshers A to Z, Awareness Programme on
To initiate students and faculty to take up MOOC courses.	Students and Faculty completed various MOOC courses and is recorded.
To run stores by the Students for empowering them as entrepreneurs	Students slae their own products and has gron as entrepreneurs.
To have add on courses and certificate courses in all departments	Add on courses and certificate courses were introduced in all departments with standardized course code.
To regularize updation of criteria files	Criteria files were updated regularly
To initiate E-learning	Initiative for E-learning was taken and is a SWAYAM-NPTEL Local Chapter
To encourage participation in social activities	Conducted various awareness programmes on Glaucoma Awareness Rally, LIC Awareness, Health Walk, Voter Awareness, Untouchability pledge and Swatch Bharat mission. Awareness on Yoga, Blood Donation and road safety programmes were organized
To subit college details for	NIRF submission was completed.

NIRF	
To conduct more extension activities	<p>Visited Kiruba Old Age Home, Clarinda Children Home, Sugam Trust Old Age Home, NGO A Colony, Chittenden Deaf Centre, Kulavanigarapuram, Bishop Sargent Mentally Retarded School, Tuckeramalapuram, Kalvari Anbu Ministries, Askwith School for the Visually Handicapped, Palayamkottai, Blind Old Age Home at Maharajanagar, Tirunelveli, Bishop Sargent School for Intellectually Disabled Children, Tirunelveli, Anbin Illam, Hope Foundation near Aavin milk shop, Tirunelveli, St. Anne's Special Home, Sugam Trust-An old Aged Home, at NGO colony, Tirunelveli, Children's Home in Murugankurichi, Palayamkottai, Tirunelveli, Jayam helping home trust, Shalom home, CDC Deaf and Dumb Old Age Home, K.V. puram, Tirunelveli, St. Anne's school for physically Handicapped, Chittenden Deaf Center, Palayamkottai (the old age home), Kulavanigarapuram and St. Anne's school to encourage them and support them financially.</p>
To submit AQAR by IQAC	AQAR was completed and submitted
To conduct more awareness programmes	<p>Organized programme on Avoiding Plastic bag and to use jute and Cloth bag. A rally was arranged to create awareness on Ozone depletion and to raise awareness about the importance of protecting the ozone layer.. Importance of Watering plants, Soil Protection was highlighted. An awareness rally about the</p>

	importance of growing plants was organized. Awareness on Anti-drug, Antiragging, Anti-Sexual harassment was created. Nature Conservation programme, Health Awareness programme, Awareness on First aid training and Flag code awareness was organized.
To improve the Parent teacher cordial interaction	Parent Teaching Meeting organized both General and department level.
Follow up to start special courses on Commerce and Computer Science for deaf and dumb students.	Proposal submitted to Government for the start of the course and submitted the documents needed.
To collect the feedback	Feedbacks were recorded and 11 relevant reports were prepared.
To conduct Planning and Evaluation committee meeting	Planning and Evaluation committee meeting was conducted
To convene the BoS	BoS was conducted by all the departments
To convene the Academic Council	Academic Council was conducted
To conduct Internal and External Academic Audit	Internal and External Academic Audit was conducted
To organize Placement drives	Number of Companies visited: 1. VENPA Staffing Services, Chennai, 2. Tata Solar Power -TP solar PVT ltd Gangaikondan 3. E-Care India, Tirunelveli 4. SRV Innovative Senior Secondary School, Namakkal 5. MJR Consultancy Private Ltd. Tirunelveli 6. ITECH India Private Limited, Chennai 7. SIP Abacus, Thiagarajanagar.
To take up social issues through village Adoption	Various Programmes and initiatives were taken up by Village Adoption Cell and organized health related programmes. Breast Cancer and

	Cervical Cancer Screening and Cancer Awareness Programmes, Awareness among the residents about Plastics, Awareness among the residents about Plastics, Awareness about Breastfeeding In Pregnant Women and millet Awareness, etc., were organized
MoU to be done with Industry and other academic institutions	MoU signed with 1. PSN College of Engineering and Technology, Melathediyoor, Tirunelveli 2. Nellai Consulting Pvt.Ltd., Perumalpuram, Tirunelveli 4. Alfaj Code Breeze Company, Tirunelveli 5. Life Changers Ind. JJ Nagar, Reddiyarpatti, Tirunelveli
To start new clubs and cells related to social relevance	Sarah Cyber Club and Electroal Literacy Club were started to give awareness about the social issues related to cyber world and to know about the democracy and the importance of voting.

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	08/03/2023

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A

Data of the Institution

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• Designation	Principal
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13.Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
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Name of the statutory body	Date of meeting(s)				
Governing Body	08/03/2023				
14.Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
2022-2023	12/07/2023

15. Multidisciplinary / interdisciplinary

The college has multidisciplinary courses, including different subjects of study combining more than one discipline. It enhances the problem solving skills and broadening perspectives. Short term Certificate courses like tailoring, spoken Hindi, beauty culture, and hair dressing, jewellery making etc. are taught in the college premises. The college also has career oriented programme for the students. Students have two hours generic elective course every week. Offered by each department. Students from a particular discipline have a choice to opt a paper among number of papers offered by other disciplines. Self-Learning multi disciplines courses are also conducted to enrich the knowledge of the students. Add-on & NPTEL courses are included for students from each discipline learn environmental studies, gender studies under foundation course. All these courses enhance the students to learn with case and enthusiastic for their better future.

16. Academic bank of credits (ABC):

The college has choice based credit system. It gives freedom to the students to study paper of their choice. Credits vary according to the nature of the content in syllabus. For the completion of a course a minimum of 140 + 5 credits for UG and (90+2) for PG should be earned by each candidate. Students have to obtain minimum of 5 and a maximum of 15 credits. Out of the five credits, credits earned through Moral classes. Mooc / Swayam / NPTEL course, subject related certificate course and library review are made mandatory. Students get their credits through Ability enhancement courses, Life skill course etc. The Co-curriculum activities likes games, NSS and NCC in included in the curriculum. Credits is also given for internship. Throughout their learning, the curriculum is framed in such a way to fulfil the objectives of OBE.

17. Skill development:

To develop the skills of the students, the each program includes the skill based subjects in the curriculum. Human ethics and Gender studies give knowledge about the issues in general. It develops the moral values of the students. It also helps them to learn and protect themselves from the issues related to gender.

The college also has certificate courses. College organises seminars, workshops to develop the skills of the students. All these courses enrich and enhance the students both physically and mentally and pave way for their employability.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has two language system. According to the Government of Tamil Nadu, Tamil is the first language. English is the second language. The students has the choice to select French or Hindi instead of Tamil as their first language. To create interest to the students to learn different languages Hebrew and Hindi are in Certificate courses. Through the online courses the students have the choice to select their own subjects Tamil Department has introduced 'Silamban' as a Certificate course. Students get benefited through these courses. It broadens their intellectual horizons.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college designs the curriculum based on the learning outcomes. All the programmes have their Programme Outcomes and Programme Specific Outcomes. It focusses on the Employability Entrepreneurship and Skill development. After the completion of the course the students have the confidence to face the challenges in the society. Course curriculum equips them to get jobs and enhances them to compete with the current society. It also enriches their knowledge and gives hope to face the competitive examinations and shine in their future.

20.Distance education/online education:

Online courses were conducted for the students to receive credits from Ass-on Courses and Naan Mudhalvan scheme. E-Assignments, E-Quiz, were given to the students. Seminars and Webinars were conducted through online mode. Students were encouraged to participate in SWAYAM/NPTEL Courses. Faculty development program conducted through online mode. Students were encouraged to participate in SWAYAM/NPTEL.... Courses. Staff were encouraged to participate in Mooc and NPTEL Courses to equip their skills. Students get benefited by the lectures through smart boards and projectors. Students encouraged to attend maximum number of hours to develop the skills by writing a test.

Extended Profile

1.Programme

1.1	46
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	3649
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	1152
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	3462
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	820
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	208
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	208
4. Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1601
4.2 Total number of Classrooms and Seminar halls	95
4.3 Total number of computers on campus for academic purposes	336
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	281.34
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<p>Sarah Tucker College strives to be an an institution of excellence where young girls aretrained in their academic, creative, physical and spiritual development, to become empowered to be worthy citizens of the nation. With the mission, "Service through Knowledge" the college offered 47 programmes i.e,. 23 UG, 14 PG, and 10 Ph D. The curricula of these programmes (except for the Ph.D. programmes) are designed to be relevant to global, national, and regional context by referring to national and global syllabi, containing advanced topics that involve interdisciplinary research, and the expertise of industry, and is approved by the</p>	

Academic Board of Studies.

Core knowledge in each field with recent innovations are implemented to encourage multidisciplinary research. Study of Regional/National Languages and Foreign languages are offered. Skill Based Courses help for entrepreneurial development. Courses on Environment, Gender sensitization, and effective communication are offered as common courses. NCC, NSS, YRC and Sports activities in Part V help to promote community and national development. Courses designed for excelling in national level competitive exams are also offered.

Value added courses and certificate courses offer practical knowledge and skill training. Experiential learning through field visits and internships and courses on self-learning are also offered. The curriculum gives space for the state skill development programme, Naan Mudalvan.

The college follows Choice Based Credit System (CBCS) and elective course system. The outcome-based education (OBE) curriculum and syllabi is developed in accordance to the programme outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs).

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_I/111_Courses-adapted_Global_needs.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

36

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

998

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

284

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

36

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum of an institution not only promotes knowledge acquisition but also imbibes human values, gender sensitization, concern for conducive environment and professional ethics.

GENDER ISSUES

- Common course on Gender Studies and courses like Literature on Gender, Women in the Bible, Genetics and Molecular Biology and Pen Padaipaligalin Ilakkiyangal focuses on empowerment and role of second gender

ENVIRONMENT AND SUSTAINABILITY

Courses likes Surtrurulaviyalum thamizhar unaviyalum, Eco-Critical Literature, Environmental Economics, Geo Physics, Solid Waste Management, Water Analysis, Botanical Garden and Landscaping, Agricultural Botany and Seed Technology, Seri and Vermiculture, Environmental biology, Hygiene and sanitation, Biodiversity and Conservation Biology, etc., are in the relation to environment that educate the advantage of serene environment and favorable lifestyle

PROFESSIONAL ETHICS AND HUMAN VALUES

- Professional Ethics is taught through courses like Professional English, Human Ethics, Business Ethics, Extension Education & communication, Business Ethics and Social Responsibility, etc
- Courses like Office Automation, Computer Networks & Security, Internet of Things, etc., caters knowledge needed for digital era.
- Courses like Human Rights, Human Rights and Strategic Human resource Management, Entrepreneurship Management, Organizational

Behavior, E-Commerce and most courses in Tamil and English Literature cater to the understanding of human problems, values and facilitate a better understanding of man.

- Extension activities by NSS/NCC/YRC, co-curricular and extracurricular activities in the departments, Clubs, Cells, reach out to the under privileged in the society

Various activities like, seminars, conferences, workshops, sales, etc instil the ideas of the Human values, environment sustainability, gender equity and Professional ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

72

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4149

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

679

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_I/Students_feedback.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_I/142_Provide_URL_for_stakeholders'_feedback_report.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1328

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1328

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college has continuous assessment of the students through internals. The assessment of the students is first based through their marks obtained in their State /CBSE Exams. Initially the students are assessed through entry level test and in the due course they are assessed through continuous assessment test. This continuous assessment helps the faculty to select the advanced learners and slow learners. Inter departmental and inter collegiate competitions are organized to identify talents. Cotinuous assessment test, quiz provide details of student 's progress.. The faculty acts as facilitators for students to develop their learning process.

Self and peer learning are encouraged for advance learners. They are motivated to attend quiz, seminars and present papers in conference. The advanced learners are motivated to enroll in MOOCS, NPTEL Swayam programmes. The post graduate students are asked to prepare power point presentation to enhance their leaning abilities. The students are encouraged to publish articles in journals. Creative writing is also encouraged.

The slow learners in General English are given simplified essays

to study. They are coached every week by the concerned faculty members. The advance learners also coach them They are motivated and encouraged by their mentors to get over their learning difficulties. Questions from the question bank are given to ease their learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria II/221 Adv Slow Learners.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
15/11/2024	3649	208

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institute gives great importance to various academic activities through teaching-learning methods.

Experimental Learning

The students are taught through interactive ICT enabled lectures. Each department offers various certificate courses which are based on skill development.

The students gain experimental learning by going on educational tours and field trips. The institution not only encourages academic excellence but also imparts ethical values.

Department of Zoology trains students in aqua culture, apiculture.

The department of Botany maintains herbal reserve and the students undergo training.

Exhibitions are organized by other science and arts departments.

Participative Learning

Assignments and seminars are mandatory for internal assessment. Power point presentation for both UG/PG is encouraged.

Role play, dramatization are done to break the monotony of classroom atmosphere. The students actively take part in these sessions. The language lab helps to enrich their speaking and teaching skills.

Interactive learning is done by collecting data on certain issues and by individual project work. Participation in various club activities ensure participative learning.

Problem Solving Methodologies

Environmental studies, Value Education course, Soft Skills and Personality

Development, Moral and Scripture courses prepare students to face the challenges

of life successfully. All courses offer problem solving methodologies .Research Center help scholars to develop Hypothesis and find a solution. These learning methods encourage critical thinking.

All academic learning is aimed at elevating the student's knowledge to build confidence in them.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_II/231_Student_Centric_Method.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The biggest challenge for any faculty is to capture every students' attention .To tackle thissituation ICT enabled tools are used It includes on line study materials and e-resources. Allthe departments have wifi connections and is used by all the faculty, scholars and students.The institute is highly interested in providing innovative methods to enhance the learningprocess.The conventional method enables the faculty to explain the content of a subject. Butwhen the faculty facilitates to enhance the acquired knowledge through a shared activity.method it enriches the learning process of the students. ICT tools like power pointpresentation, educational websites, moodle, on line quizzes, submission of on lineassignments make the learning process effective.They are motivated to do on line courses in MOOCS, NPTEL. The use oflanguage lab enriches the communication skills of the students.

ICT tools empower both teachers and learners. They transform the learning process fromteacher dominated to student-centric. It raises the interest of the students and they enjoylearning and perform better. They also provide materials through emails. The institution

provides internet facility for PG students and scholars to carry on with their research andproject work effectively.

Moreover it improves concentration and comprehension.Digital tools are the daily communicative support of the new generations, thereforethe students assimilate concepts more quickly, and enhance their learning process.This type of tool involves students in more practical learning to reinforce what they have learnt and encourage critical thinking.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_II/232 ICT.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

208

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution adheres to the Academic Calendar for various activities and CIA.

Academic calendar council comprises of the Principal, Vice principal, Deans, IQAC Co Ordinator . It consists of various curricular, extra and co-curricular activities. The calendar is displayed on the notice boards of each department. The Academic calendar is devised considering the general norms of the university, government policies and common calendar.

Assignments and quizzes are also conducted as per schedule. The schedule of various activities are mentioned in the academic calendar- activities like conducting seminars, conference, workshop, industrial visit, educational tour, ward meet ,PTA are planned ahead to ensure all the department follows the time schedule.

Teaching Plan

The head of the departments discuss workload and allocation of subjects before the commencement of the semester. A unit -wise teaching plan is prepared to ensure a uniform pace of teaching. Teaching methodology adopted caters to the needs of both the slow learners and advanced learners.

The basis for teaching plan is Blooms taxanomy to assess the outcome of the students. Textbooks, Reference text books, Learning Outcome and Teaching Methodology are stated in the lesson plan. Plan includes laboratory schedules, class tests, internal assessment and is duly implemented. Feedback from students and peers enhances the summative evaluation of the lesson plan. Preparation and adherence to Academic Calendar help to attain learning objectives and quality assurance. The basis for teaching plan is Blooms taxanomy which constitutes

Knowledge, Comprehension, Application, Analysis, Synthesis and Evaluation. Time matrix in the calendar is well managed.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

208

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

145

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

208

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institute has an effective continuous evaluation system by which the students are assessed. The assessment is made after assessing their performance in the internal exam, assignment and quiz.

UG students who are not able to study Tamil (Part I) can opt French / Hindi in I to IV Semesters. The candidates should apply for revaluation in the Controller's Office within 10 days of the

publication of the results. Students who fail in the end semester can appear in the subsequent end semester. Assessment is based on Continuous Internal Assessment and End Semester Examination with equal weightage of 25% and 75% respectively. Out of 20 marks of internal Assessment, 10 marks is assigned for Continuous Internal Assessment test, 5 marks for Assignment/ presentation and 5 marks for Quiz/ICT Usage. The average marks of the best two tests is considered.

75% of attendance is mandatory to appear for the End-Semester Examination. Passing minimum for UG 40% and PG is 50% both in CIA and End-Semester Exam. Self-learning Courses are evaluated only through End-Semester Examination. I and II year students of all major undergo Spoken English Viva in both semesters. The institute has an ICT integrated examination system which is fully computerized. The students can pay the exam fees through on line. Hall tickets are issued with their photo. The institute website provides information regarding examination and evaluation process. The result is declared within a month from the commencement of examination. The end semester results are put up in the website.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/iqac/aqar-2023-2024/Criteria_II/253.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The IQAC meticulously displays the Program Outcomes, Program Specific Outcomes and Course Outcomes. Each and every department ensures that the program outcomes, program specific outcomes and course outcomes are explained and understood clearly by the students. Course description provides students an insight on the subjects they are going to study. The students are motivated as well as guided to think and indulge in self-study.

The course outcomes help the learners to achieve competency in writing, speaking, reading and listening. The Course outcome facilitates the learners to recognize and articulate the diversity of human experience like ethnicity, race, language, gender,

political, economic, social and cultural structures. Value education strengthens the students' moral behaviour.

Through Laboratory Practical Examinations and Exploring Projects the learners are encouraged to have analytical study to assess and interpret the hypothesis. Collecting and analyzing data in tissue culture enhances biological research. The syllabus is framed in such a way that it helps the learners to apply theories and quantitative analysis to major areas of study within the discipline and to report vividly. The course outcome enables them to carry out field works and research projects both independently and in collaboration with others. The programme outcomes, programme specific outcomes and course outcomes of all programmes offered by the institution aim at the holistic development of the student community and also fulfil the vision and mission of the institution. The course outcomes facilitate teachers and also enhance the learning ability of the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_II/26_1_POSPOCO/261_PSOPCOS.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of Programme Outcomes , Course Outcome as evaluated by the institution The quality of learning is sustained through the quality of courses offered by the institution. We have high pass percentage in the academic year 23-24.

In Noember 2023 2920 UG students appeared for the end semester and 2311 passed. In PG 519 appeared and 460 passed . We have a pass percentage of 79% in UG and 89% in PG. In the Odd semester we have pass precentage of 92% in UG, 94% in

PG and MCA 85%. In the even semester we have 89% in UG 95% IN PG and 98% in MCA .

The Principal, Heads of Departments and Faculty monitor the performance in every internal test and external examination.

Utilization of reference material, question banks, internet facility in the library ensure quality attainment. Academic Council meetings and Governing Body meetings scrutinize the performance of the students. Action plan for the forthcoming academic year aims at continuous quality improvement.

Students' progression into Higher Education portals is recorded. Students' Placement in the local job market shoots up. Alumnae's feedback proclaims satisfactory employability skill. Result analysis and regular feedbacks ensure the evaluation of the attainment of learning outcomes of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sarah.tuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_II/262.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1152

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sarah.tuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_II/2632_Examination_Annual_Report_2023-2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire). Results and details need to be provided as a weblink

https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria II/271 - Student Satisfaction Survey SSS 2023-2024.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Manonmaniam Sundaranar University has recognized ten departments of Sarah Tucker College as Research Centres for M.Phil. and Ph.D. degrees. These departments include English, Tamil, Economics, History, Commerce, Maths, Zoology, Chemistry, Computer Applications, and Physics. Each of these centres is actively involved in research activities, supported by fully equipped laboratories and well-stocked central and departmental libraries. The faculty and research scholars regularly publish high-quality research articles in reputed international journals. The institution also has collaborations with other universities and colleges for technology sharing, with several research projects currently in progress.

The Research Advisory Committee (RAC) meets once every semester to review ongoing research projects of faculty and scholars, providing guidance on modern methodologies and new research fields to ensure quality research outcomes.

Sarah Tucker College's Research Forum emphasizes the importance of social responsibility through research. Its objectives are to develop a strong research culture, support both individual and collaborative research projects, and maintain high ethical standards. The forum encourages partnerships with other research institutions, both nationally and internationally, to avoid duplicity in research. It also focuses on promoting entrepreneurship through incubation centres and extending research knowledge to society via consultancy and extension services.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sarahtuckercollege.edu.in/research-policy
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

37000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

37

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research	
3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	
80	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File
3.2.2 - Number of teachers having research projects during the year	
1	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dst.gov.in/pressrelease/curie-initiative-dst-enhancing-research-facilities-women-universities
List of research projects during the year	View File
3.2.3 - Number of teachers recognised as research guides	
47	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File
3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year	
1	

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://dst.gov.in/pressrelease/curie-initiative-dst-enhancing-research-facilities-women-universities
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Sarah Tucker College has taken significant steps toward fostering an ecosystem for innovation and entrepreneurship through the establishment of an incubation center. This center provides students with hands-on experience in entrepreneurship and innovation, offering a range of support services including space, mentoring, training programs, and networking opportunities. The aim is to promote innovation-driven activities at the institute, allowing students to be nurtured by faculty, management, and industry experts.

The institution has set up a Learning Centre with 24 hours Networking facilities, in order to enable students and staff, utilise it for an advanced learning and teaching system, and a faster move towards research activities.

There is an instrumentation centre installed in the premises that provides research scholars with laboratory equipments and devices.

The Zoology Department and Research Centre plays an essential role in promoting entrepreneurship by training students in vermiculture techniques, apiary management, mushroom cultivation, aqua farming, and quail farming. These initiatives empower students to set up their own ventures in these areas, promoting self-sufficiency and sustainability.

Additionally, the college promotes eco-friendly practices by organizing activities like sapling planting and environmental clean-up drives as part of the Swachh Bharat program. The institution also observes key environmental days such as World

Environment Day, Ozone Day, Forest Day, Water Day, Health Day, and Earth Day. These events are marked with awareness campaigns, quizzes, and competitions, emphasizing the importance of environmental stewardship. Through these efforts, the college is working to create a greener, healthier campus and environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria III/331 - Additional information Innovation Ecosystem 331- 2023-2024 Zoology.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

35

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

22

File Description	Documents
URL to the research page on HEI website	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_III/3422_RESEARCH_GUIDE.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

120

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webadmin.sarahtuckercollege.edu.in/admin/Public/uploads/AQAR2324/CRI3/344/Evidence_word_Merged.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

137

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

43

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college, with its all-inclusiveness of integrity, promotion of equity, social justice, and scientific temper, stands high in extension activities, nurturing a path to meet the needs of the underprivileged. Students' involvement in these activities fosters social commitment, nation-building, and universal brotherhood. The college consistently interacts with society for its welfare.

Students actively participated in an Awareness Programme on Drug Abuse by the Village Adoption Cell and contributed joyfully to AnbinIllam, a home for the mentally challenged. Awareness Programmes on Covid, Plastic Usage, Dengue, Health, Energy

Conservation, Alcohol, and Tobacco Consumption were conducted, enlightening students and society. YRC student volunteers were trained in a Zonal Level orientation, and NCC students participated in rallies like Quit India and Har Ghar Tiranga. Days like World Environment Day and National Science Day were celebrated. Sarah Charity Sales supported the economically backward Sarahs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria III/361 Evidence-Extension Activity -.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

35

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

68

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3902

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

334

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Congenial Ambience

- The students are provided with an ambient academic atmosphere for learning.
- College campus covers 40.61 acres of land.

ICT Facilities

- Photocopying and browsing facilities are provided inside the campus.
- The student of all the departments enjoy SMART class rooms (29) and student sarexposed to ICT.
- Two auditorium and two seminar halls with large LCD screens for easy reach.
- Two Generators [125kv and 85 kv] to provide uninterrupted power supply.
- Wi-Fi enabled campus.

Information Service Facility

- Subject related journals and dailies enhance teaching and learning strategies.
- Audio visual learning in SMART classrooms and handouts help in easy and quick recap of the learning for both slow and advanced learners.
- The kiosk with free internet facilities and modern IT based equipment are a great privilege for the college.

Lab Facilities

- Separate laboratory facilities ar provided to the students of aided and unaided programmes.
- To cater to the new PG programmes, the existing laboratories are extended with additional requirements.
- Chemistry Department has 3 spacious and cross ventilated laboratories.
- Physics Department has separate electronic lab, non-electronic lab and computer lab.
- Food Science Lab is equipped with modern kitchen wares.
- Health care centre for first aid.
- CCTV camera for security and discipline.
- Solar panels to conserve electricity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_IV/411_Physical_Facilities.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Play Ground

- Has an area of 100m x80m =8000 sq.m.
- Using for hockey , with area 110m x 65m
- Volleyball , with area 19m x 28m.
- Basket Ball , with 18, 2m x 32m
- Ball Badminton , with area 19m x 28m

Non Standard Tracks

- 100m track with 100 sq.m
- 200m track with 1500 sq.m
- 400 m relay
- Jump Events
- Throw Events

Mud court

- Volley Ball -532 sq.m
- Ball Badminton - 300 sq.m
- Hockey

Cement court for Basket Ball

- Has an area of 582.40 sq.m.

Indoor Stadium

- Has an area of 240 sq.m
- Using for Shuttle
- Also Using for Yoga training
- Accommodates 1000 students
- Staff and students can play games during their leisure time.

Facilities for players

- Two rooms (35sq.m) in the hostel were allotted to the players
- 6UG and 2PG students are residing in the hostel of free cost
- 9UG and 4PG students are of free tuition fee
- We are providing Breakfast, Lunch and snacks to the day scholar players at free cost.

Sports practice

- Practice given to volley ball, Basket ball.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_IV/412_SPORTS_REPORT.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

43

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

15.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well spacious library with Wi-Fi connection. IT consists of rare books and e-resources and INFLIBNET-N-list for research facilities. Back volumes and journals are also made available for all disciplines. Students enjoy the privilege of using the books lent by the library for a fortnight as a source to prepare study material. The management has been prompt in allocating funds for installation of such devices for effective administration and to buy new books. The management promptly pay and renew the fees structure for the N-list membership. Every month more than 500 students have visited the library to enrich their knowledge. Library credit course is also introduced for the benefit of the students. The library enriches the knowledge of the benefit of the students ideas from all the possible sources. It provides a path for the students to step into it to know their career.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_IV/421_ILMS-SARAH.pdf

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

99211

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

154

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT Facilities

Prowsing and photo copying facilities are available inside the campus. The students of all the departments enjoy smart classrooms or projector. It helps them to improve their learning skills. The two auditoriums and two seminar halls have large LCD screens. Wi-Fi enabled Campus. All the departments have Wi-Fi connection through LAN with 100Mbps.

A kiosk with free internet facilities is also available. The college is under the CCTV surveillance. It helps to safeguard the student. The college has Network center to do the work on time. Every year certain amount is allocated by the college management to improve the IT facilities inside the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_IV/431_WIFI_CONNECTIVITY_PHOTOS.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3649	336

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**B. Any three of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_IV/434_MEDIA_CENTRE_FACILITIES.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

112.17

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The maintenance of the department is financed and regulated on a regular interval to update the students and faculty with updated technological facilities without any hindrances. The vision and mission of the college is still maintained. It has formulated strong policies to achieve the holistic development of its students.

Academic facilities:

If there is any technical problem or repair in a particular department. It is reported to the concern staff in charge or to the Head of the respective department.

Then the concern staff should draft a letter for that complaint and get it signed by the principal and recorded in the register department in the principals office. Then the related technician or service person should rectify it under the supervision of the non-teaching staff.

Library:

Library is the source of knowledge for both the staff and students. To upgrade and maintain the digitalized library, the library staff takes efforts to mend the issues and problems.

Sports facilities

Sports field and its related equipments are properly maintained by the management players and the maintenance stage within the college premises. The department of sports maintains two accounts for its proper functioning. One is the government account.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_IV/442_Maintaining_and_Utilizing.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

1382

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

146

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://sarah.tuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_V/513_Skill-Enhancement-Evidence.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

954

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for

A. All of the above

submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

731

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

384

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

8

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Each academic year, our college established a well structured student's council, designed as a learning platform for a democratic values and leadership development. Adhering to well defined rules, the council oversees the selection of key positions, employing transparent ballot system for student representatives. This inclusive system enables students to take an active in both academic and administrative spheres, operating in collaboration with the college management, Vice president and president

With a structured hierarchy including president, Vice president, Chairman, Secretary and Joint secretaries, the council aligns with college norms and responsibilities. These encompass following the guidance of the president and vice president, facilitating communication with the student body, planning year-long activities, conducting student opinion surveys, and fostering unity.

The student's council fosters a cordial relation with the academic community, presenting a comprehensive year-end report to the college management for transparency. Beyond internal functions,

our college actively encourages student participation in the Board of Studies(BOS), providing a platform for curriculum enhancement ideas. Student recommendations contribute to ongoing reviews, fostering collaboration in curriculum development. This dynamic system ensures that the student's council not only imports democratic principles but actively involves students in shaping the educational landscape.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria V/532 STC ANNUAL REPORT.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

3

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumnae Association of the Sarah Tucker College plays a pivotal role in fostering connections between former students and their Alma mater. Currently, STOGA operates through chapters in Chennai, Bangalore, and the United States of America, striving to unite alumni globally. STOGA, an abbreviation for Sarah Tucker Old Girls Association, encompasses former student current faculty, and retired faculty members, ensuring a diverse and active community.

An annual reunion at the college serves as a focal point, reinforcing the bond between alumni and the institution. Executive

committee elections occur every three years, and each department boasts its own STOGA unit under the leadership of the respective Head of Department. Distinguished alumnae are actively involved sharing their expertise through guest lectures group discussions, and participation in academic committees.

Financial support from the association aids infrastructure development, exemplified by past contributions to constructing the Paterson Hall. The commitment extends beyond financial assistance. The alumnae regularly participate in non financial ways, demonstrating a continuous and remarkable dedication

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/alumni

5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision Statement : To be an institution of excellence, where young girls can achieve full potential to their academic, creative, physical and spiritual development so as to become empowered and worthy citizens capable of nurturing the society and the nation.

Motto : "So run that ye may obtain the incorruptible crown"

Mission Statement: Service through knowledge

Description: The objective of the institution is to provide quality higher education to young women especially from economically backward community and to impart holistic development necessary for building a democratic women society that is emancipated, enlightened and empowered. The mission statement of

the institution motivates the students to render selfless and tireless service to the marginalized sections of the society thereby which in turn yield model citizens of the future.

B. Nature of Governance: The institution has a democratic and decentralized governance system which allows all the stakeholders to actively participate. The college has a Governing Body, Financial Committee, Academic Council, Board of Studies and office of the CoE that monitors, audits, regulates and implements decisions. The Governing Board formulates all the rules and regulations for the faculty and the students. It meets once or twice in a year and manages the college on behalf of university for the benefit of the students. The Governing Body meets once or twice in a year to enhance and maintain the academic standards of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/college-vision-mission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution has a practice of decentralized participative management that shares academic and administrative issues to work together and to enhance quality. It has a democratic governance structure that encourages active participation from decision-making groups such the Governing Board, Governing Body, Academic Council, Committees, Staff Council, IQAC, Cells, and Clubs. The Secretary, the Principal, the Vice Principal, the Bursar, and the Office Superintendent are the people who make the administrative decisions. The Vice Principal, Controller of Examinations, Deans of Academic Affairs, and Department Heads are all involved in the decision-making process when it comes to academic matters.

The staff council, which is then represented by the Principal to manage the beneficial development, includes proposals from the faculty members as well. One amazing event that displays the institution's unity is the college's annual day celebration. The management, Governing Board members, and renowned alumni all contribute essential comments and ideas that help to make the annual day a huge success. The annual day is a demonstration of

the cohesion of the faculty and students, showcasing their intrinsic abilities and latent potential. During event planning, the students and the staff get opportunities to interact with peers from other departments to build enthusiastic connections.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VI/STC ANNUAL REPORT 23-24.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Perspective, strategies are well planned in adherence to the vision, the mission and the objectives of the institution and executed to enhance the academic performance. The college has developed software tools right from 2016 to upgrade the effectiveness of academic resources through automation. The management has addressed the requirements such as student admission process, biometric attendance system for staff, information system to library system, question papers setting and course attainment calculation by integration of full automation and has provided infrastructural support.

With the expertise of the Peace software solution, the staff members of Computer Science and Computer Applications have developed an indigenized computer-based evaluation module and course-allotment module.

The management sanctions fund for the purchase of additional books, journals and computers for the library every year. Life, social and behavioral skills courses are revised to be on par with the present day education. Suggestions have been made to sign MOU with other Colleges, Universities and also departments such as Food Science and Nutrition with hospitals and small scale industries. Also, decisions have been made to allot fund for research and fellowship activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VI/621_Meeting_Minutes.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

All the human resources necessary for the institution to operate efficiently are integrated into its organisational structure. When it comes to running the college, the Chairman gives the Secretary and the Principal instructions. The Secretary and the Principal are immediately under the Statutory Committee's control. The Vice President of the Student Council, the IQAC Coordinator, the Autonomy Coordinator, the Staff Members, the Non-Teaching Staff of the Office, and the numerous Clubs and Cells are all under the direct supervision of the Principal. The Non-Statutory Committees are instructed by the Principal, who also oversees their operations.

Students can address their concerns and needs directly with the Principal, the Controller of Examinations, the Deans, the Vice President, and the staff. The Student Council organises competitions, festivals, annual days, and a variety of cultural events. Together with the Superintendent and the Bursar, the Principal directs the office. The Superintendent directly manages the office employees, lab workers, and office assistants, while the Bursar is in charge of the Head Accountant. The department heads and staff members care about the students' wellbeing in terms of their academic and professional goals. For the benefit of the students, the Management and the Faculty collaborate with a same goal in mind.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sarahtuckercollege.edu.in/college-organogram
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria VI/STC - Composition of IOAC 2023-2024.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

For the wellbeing of its teaching and non-teaching, the college encourages the staff members to apply for FDP, doctoral degrees, attend national and international conferences, refresher and orientation courses, present research papers, publish research papers in refereed journals, organise seminars, host guest lectures.

The staff association joins in the joyous occasions and sorrowful moments that happen in the lives of the employees. The management offers special annual trip rewards for both the teaching and non-teaching members. During festival seasons, festival advances are also offered.

Mothers are allowed to feed their babies for one hour every day until they are one year old. Employees are allowed to obtain home and vehicle loans. The college provides seventy five percentage of loan facility from the provident fund account to the employees. GIS, NHIS, CPS, SPF are the government schemes for the aided faculty and ESI and EPF for the unaided staff member.

The management gives employees the option of receiving compensation for medical expenses incurred to treat risky conditions, as well as financial assistance through a family benefit programme in the event of bereavement in an employee's family. The management approves casual leave, half pay leave, earned leave, maternity leave and leave on private affairs. Employees can also take loss of pay leave when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarah.tuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VI/631_Staff_Welfare_2023-2024_compressed_1.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

20

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

163

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The concurrent audits are managed solely by the external auditor for the college, a Chartered Accountant. When the appropriate office notifies the auditing Committee (JD office, Government, AdiDravidar Welfare Board, Backward Class Welfare Board, and Labour Welfare Office), external audits are conducted. The external audit identifies the particular elements of the college's operations, including any legal fees, the pension plan, funding for research, contracts, and other expenses related to teaching and learning.

At the conclusion of each fiscal year, the Diocesan Office Auditing Section conducts an internal audit. All the five hostel accounts are subject to an annual audit. Financial records are kept by the management office and the Controller of Examinations, and these accounts are subject to annual audit.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_VI/641_2023-2024_STC_Audit_Report.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

234050

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution's principal source of funding comes from student fees. The management has well defined procedures for ensuring that resources are used effectively and efficiently for infrastructure development and the teaching-learning process.

The endowment funds are used annually to give cash awards to meritorious students. For major and minor projects, the institution receives funding and grants from UGC and CSIR, which are also subject to account auditors' examination. The money that the UGC released for the college's general development is used for the college's overall benefit. The government pays the salary for both teaching and non-teaching faculty members through treasury transactions, which are then credited to their personal bank accounts.

Through the generated fund, the management meets the criteria for the salary of the faculty employed in the institution's unaided stream. The institution's PTA fund is used to build out its infrastructure. For the purpose of organising seminars, conferences, workshops, and guest lectures, the management provides a small budget to the departments.

The administration provides freeships to deserving students and athletes in addition to tuition discounts for students in a particular category. The funds are divided, with the majority going toward facility upkeep, departmental needs, and the purchase of lab supplies and equipment. Larger-scale projects, such as erecting brand-new buildings and developing necessary amenities, are funded in part by the budget.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VI/643_Mobilization_of_Funds.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC initiatives include feedback analysis, suggestions to enhance the incubation centre, enhancement of the research culture, encouraging students and staff to enroll in courses like MOOCS, and organising FDPs, workshops, seminars, and training programmes.

Practice I:

Curriculum and Syllabi : BoS gathers twice a year to discuss and revise the curricula. The practice of having one or two industrialists on the Board of Studies facilitates curriculum structure to match the needs of industry.

Practice - II:

Professional Mentoring and Counselling: Counselling, workshop programmes, motivational programmes, awareness programmes, and seminars are the activities of the Smart cell. The students are given an opportunity to discuss common issues. 1:18 is the mentorship ratio. The development of student's emotional, social, and cognitive skills are effectively promoted with the help of

trained counselors and mentors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webadmin.sarahtuckercollege.edu.in/admin/Public/uploads/AQAR2324/CRI6/631/6.5.1 Internal Quality Assurance Cell.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Through academic audits, IQAC routinely evaluates the teaching and learning process, teaching techniques, and learning outcomes. Students receive the course syllabus when they first enroll in the course. All courses taught combine lecture, participatory and ICT enabled learning experiences. Value added courses for students give them additional asset.

Innovative teaching and learning methods: ICT-based education improves the effectiveness of the teaching and learning process and makes it more pertinent to emerging global trends. The students are encouraged to enroll in self-paced courses that require them to use ICT tools. To encourage ICT-enabled training, short-term training courses are offered.

Students and professors are encouraged to enroll in MOOCs offered through SWAYAM and NPTEL. Through the use of Moodle and Sarah_LMS, initiatives have been made to provide online courses. Mobile apps are used for extension activity.

Utilizing Google Classrooms simplifies the process of professors and students exchanging educational materials. To improve trouble-free studying, mobile apps like Gramen, Swachta, and UBA are introduced. Remedial programs of the college enhance the caliber of the slow learners. The IQAC evaluates how well it is operating based on comments from students, faculty, alumni students, and parents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_VI/652_Final_IQAC_Minutes.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above
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File Description	Documents
Paste the web link of annual reports of the Institution	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/agar-2023-2024/Criteria_VI/STC_ANNUAL_REPORT_23-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
Sarah Tucker College focuses on the vision of its founder prioritizes empowering women and elevating their status in society. The institution organizes various gender equity promotion programmes. The students were imparted the knowledge through awareness programmes about gender equity and women empowerment.
Some key initiatives undertaken by the institution to empower

women include:

- Courses on Gender Studies and Women's Entrepreneurship development are included in the curriculum. Students learn about the issues related to women's empowerment, female feticide prevention and child abuse.
- It raises awareness about sexual inequity and sexual harassment.
- The availability of a lady doctor within the campus helps in case of medical emergency and aids, and it is a boon to the hostel students.
- Uniforms are provided to assure equity among students.
- Students are motivated to become empowered by celebrating Women's Day every year. Many competitions and debates were conducted to bring awareness about women achievers and women empowerment on this day and Bharathiyar's Memorial Day.
- The seminars on "Women Empowerment", "A Healthy Girl Child" and "Gender Justice: Understanding Transgender People" highlighted the necessity for the students to be empowered, remove gender disparities and also remain healthy.
- These events emphasise the importance of empowering women, eliminating gender disparities, and promoting overall well-being reinforcing the autonomy of women and enhancing their status.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VII/711_Paste_link_for_additional_information_-_Gender_equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution of Sarah Tucker College shows concern and consciousness towards the environment. It takes several initiatives to prevent polluting the campus and tends to make the students enjoy the hygienic environment. Students are encouraged to indulge in various projects that promote waste management. Solid and liquid wastes are disposed of and managed efficiently.

Organic and green waste, recyclable waste and sanitary waste are collected in different colour dustbins. The kitchen wastes from the hostels are composted using biogas plants.

Similarly, garden wastes and dry leaves are composted using vermicomposting pits, and the manures are sold to local farmers.

Wastewater from the college hostel bathrooms is utilised and managed by growing trees like tamarind, mango and lemon.

The effluents from the labs of various departments are treated through pits coated with angular stones, rice bran, brick pieces, coal, coco peat blocks, and hydrotalcite clay. The anions, cations and organic pollutants get filtered and absorbed through the bed. The use of halogen compounds is reduced. Separate dust bins for wet solid waste or chemical precipitation are used in the Chemistry laboratory, and the collected waste is allowed to decompose by landfill method.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Harmony and peace is well-maintained within the campus through moral and scripture classes. Disputes are solved through personal counseling.

Celebrating festivals not only of our beliefs, but also of our differences develops the communal and religious harmony. Festivals

like Pongal, Christmas, Onam etc., are celebrated with great enjoyment and enthusiasm. Fresher's day and farewell day are celebrated to build a bond among the students of various backgrounds.

Our College has a few literary associations for the languages Tamil, English and Hindi. The associations conduct many events covering different aspects of the languages through writing and elocution competitions, cultural programmes and events for the students.

Interdepartmental and intradepartmental competitions are also organised to develop the competitive spirit of the students, and it helps showcase their talents. Cultural events/ competitions like singing, dance, music plays and traditional games help to foster mutual respect for the regional heritage.

The College actively participates in extension activities, and it lends hands to the needy and deprived people. The students learn to break the economic and other communal barriers, share happiness and learn to live in harmony with the community by partaking these extension activities.

The institution offers various schemes for the socio economically weak background students to overcome obstacles in their educational progress and excel in their respective fields. Schemes such as "Earn while you Learn", "Midday meals" and Scholarships are provided from the profit generated through Sarah Sales.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

India, as a country, includes individuals with different cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race, sex etc. Sarah Tucker College sensitises the students and employees to the constitutional obligations of values, rights, duties, and responsibilities of an Indian citizen, and it ensures them to conduct themselves as responsible citizens.

The College helps to equip students with the knowledge, skill, and values necessary for sustaining their balance between a livelihood and life by providing a supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community.

The College establishes policies that reflect core values. A code of conduct is prepared for students and staff and everyone should abide by these regulations.

Every year Republic day is celebrated on 26th January by organising activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle for freedom and the importance of the Indian constitution.

Guest lectures and workshops by eminent personalities are arranged to deliver lectures on ethics, values, duties, and responsibilities in saving the environment.

Pledges were taken on Bonded Labour Abolition Day, National Voters Day, Religious Harmony Day, Vigilance Awareness Week, Anti - Untouchability Day, Anti-drug Awareness Day, National Girl Child Day, Sadbhavana Day, Social Justice Day, National Youth Day, Martyr's Day and Labour Abolition Day to instil values and inculcate the responsibilities of a citizen.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other

B. Any 3 of the above

staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sarah Tucker College is one of the leading colleges of excellence in Tamilnadu. The College celebrates National and International days enthusiastically every year. The celebration of cultural and constitutional festivals is an integral part of the college's co-curricular activities.

Thai Pongal, Christmas and Onam are celebrated with zeal and joy. The days like Gandhi Jayanthi, Bharatiyar's Memorial Day and Kamarajar's Birthday are also remembered in our Institute. The standards of truth, peacefulness and trustworthiness and the contributions of each are recalled in these days.

Republic Day is celebrated with zest and pride. All the staff members and students pay tribute to all freedom fighters who sacrificed their lives to gain freedom for India.

Independence Day is celebrated on 15th August in the college with enthusiasm. It is a day when all the staff members and students pay homage to their leaders and those who fought for India's freedom in the past.

The College celebrated Teacher's Day on 5th September and World Teachers Day on 5th October with great enthusiasm.

International Women's Day is celebrated in our college. Eminent women personalities addressed the staff and the students.

Important days like World Environment Day, Education Development Day, World Hygiene Day and World Nature Day are commemorated to promote awareness of health, about the earth and its wealth and to instil the importance of learning.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Best practice 1

Title: Skill development

Objectives

To empower the learners

Context

Students coming from poor backgrounds need training on entrepreneurship skills.

Practice

Skill development courses are conducted. Button System is followed. Students are trained to prepare many products.

Evidence of Success

Students can make many products.

Problems Encountered and Resource Required

Students coming from illiterate backgrounds, impracticable one-to-one teaching and time constrain

2. Best practice 2

Title: Beneficial schemes and services

Objectives

To make them financially independent and responsible

Context

The students acquire work experience. Poor students are fed. The Sarah Sales fund raised is used for educating girl children. The poor children are gifted clothes during Christmas season.

Practice

Students earn while they learn through jobs like library checking, data entry etc. Poor students are offered nutritious lunches. Sarah Sales supports girls' education and enhances students' entrepreneurship skills.

Evidence of Success

Earn while you learn- 32

Mid-day Meals- 102

Money gained from Sarah Sales is spent for educating girl children.

Clothes for poor children- 188

Problems Encountered and Resource Required

Some students were embarrassed to utilise the mid-day meals scheme. Insufficient space to set up stalls affected the sales.

File Description	Documents
Best practices in the Institutional website	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VII/721_Best_Practices_in_the_institutional_website_1.pdf
Any other relevant information	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria_VII/721_Any_other_relevant_information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Service Rendered to Empower Women:

As an institution of excellence, Sarah Tucker College encourages young women to achieve their full potential in their academic, creative, physical and spiritual development to empower them.

Service Rendered to the Students:

The staff and management of Sarah Tucker College provide individual care and attention to each student. Some students hail from poor backgrounds, and they shoulder the prime burden of poverty throughout their programme. The college tends to extend its helping hand to them by offering them nutritious meals.

Sarah Sales involves the students and the staff to help the economically deprived. Students from varied backgrounds come forward to donate their money for the welfare of the girls who are in need. The aim of helping one's fellow beings binds them together without any discrimination.

Service Rendered to the Society:

Sarah Tucker College has an efficient functioning of NSS, NCC, YRC, Village Adoption Cell and Youth Welfare Association through which the staff and students visit various villages and conduct awareness programmes, health care camps, teaching hygiene and values to the children and adults. It has also adopted villages like Manapadaiveedu, Sivanthipatti, Reddiyarpati, Rajavallipuram

and Aaraikulam to serve society.

File Description	Documents
Appropriate link in the institutional website	https://sarahtuckercollege.edu.in/files_list/stc/fm/website/igac/aqar-2023-2024/Criteria VII/731 Appropriate link in the institutional website.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College proposes

- To introduce new Programmes for the hearing impaired and integrate physically challenged girls (B.Com (Hearing Impairment) and B.Sc. Computer Science (Hearing Impairment))
- To start a Diploma Course on sign language for hearing impaired students.
- To start the Visual Communication Programme.
- To organise Training Programmes for Teaching staff on Innovative Teaching Methodology and Computer Enrichment programme.
- To appraise the performance of the teaching and non-teaching staff by a committee and formulate an awarding system for better performance.
- To provide seed money to the staff for innovative research proposals and scrutinise them by external experts.
- To provide financial assistance to the faculty members as a motivating factor for the research activities.
- To encourage more students to take up online courses through Swayam.
- To kindle the entrepreneurial spirit and increase scientific research temperament among students.
- To produce the institutional data in the required format of different National Assessment Bodies such as AISHE and NIRF for the annual submission of AQAR and SSR preparation.
- To ensure the optimal utilisation of ICT facilities on campus.
- To ensure the green initiatives carried out by the ECO Club and to conduct an external Green Audit.

- To conduct programmes beneficial to society as a part of the Extension Activities under the Unnath Bharath Abhiyan (UBA) Scheme.
- To have signed linkages with schools, hospitals, old age homes, etc., to render service.
- To revise certain existing policies to keep up with changing needs and development.